

Progress Report
Reporting Period: September thru November 2004
Due Date: November 5, 2004

The following template has been created to assist you in completing your Business Plan. Please fill in the information below and have the local Workforce Investment Board Chair sign on the signature line at the bottom of the report.

- 1) List the Local Workforce Area number and counties represented in that area:

Workforce Area 5
Lake County

- 2) List the Business Plan participants that have attended Ohio Governor's Workforce Policy Board Business Plan training and the date they attended:

Pamela Fiederer	October 5, 2004
Martin Singer	October 5, 2004

- 3) Name of the individual(s) for the area who has been selected to become the Labor Market Information (LMI) specialist:

Pamela Fiederer

- a. Which Statewide detailed LMI session did they attend?

Ms. Fiederer is a professional Labor Market Analyst. Our Area Labor Market and Workforce Manual has been updated and is already in use in the planning process.

- 4) What is the meeting date(s) for all interested Business Plan partners to review data and lay out the Business Plan strategy, goals, and marketing approach?

The WIB's Planning Committee is taking the lead on this initiative. The Planning Committee is made up of representatives from private business, Mature Services, County and local Economic Development, Chambers and the One-Stop. The group met on October 26, 2004 to review the data and lay out the strategy and market trends that will be the foundation of the business plan. All meeting summaries, data and strategies are being made available to **ALL** interested parties to encourage participation. This information will be posted on the Internet.

- a. Who has been invited to attend that meeting?

See above.

- 5) Provide a brief summary of the work that has been done to crosswalk the MOU and Five Year Plan components into the Business Plan:

We have identified through the plan guideline the areas that need to be linked to the MOU. We are in the process of scheduling a meeting for the One-Stop Partners Committee to begin reviewing the MOU to become effective July 1, 2005.

By updating the Labor Market and Workforce Manual we have obtained a substantial amount of information required in Section II and IV of the Business Plan.

- 6) Does your area have any additional comments for, or special needs of, the Ohio Governor's Workforce Policy Board?

We feel we have made a fast start on the planning process. The aggressive timeline will make it difficult to involve as many parties as we would like in the process. However our WIB is committed to develop a very viable plan in the time allotted.

Workforce Investment Board Chair _Eric Barbe_____Date: __11/5/2004_____

Return this document to:

*Office of Workforce Development
Ohio Department of Development
77 South High Street, 28th Floor
Columbus, Ohio 43215
Attention: Julia Hinten
or via fax at (614) 728-9135
or via e-mail at jhinten@odod.state.oh.us*